



## is AHA's online learning and grades portal

Welcome back to another school year with **myAHA**. Parents and students can access student schedules for the 2020-21 school year online beginning on or about August 15, 2020.

### What can I do in myAHA right now?

#### 1. Log in

- a. Go to **academyofholyangels.org/myaha** or click on myAHA in the student or parent portal on the website.
- b. Choose "Forgot your Login or first time logging in?"
- c. Each parent has a unique login. Enter the email address you have provided to us and the username and password will be emailed to you via an automated process.
- d. If you have difficulty logging in, please email [helpdesk@ahastars.org](mailto:helpdesk@ahastars.org).

2. **Look up and update contact information on the student contact card.** Click on your student's name in the upper left hand corner once you are logged in and navigate to the Contact Card. Click on the pencil to update any information for your student.

3. **Update parent information.** Click on your name in the upper right hand corner and click profile.

4. **Change how you want to be notified from this system and change your privacy settings.** Click on your name in the upper right hand corner and click settings. Then under Notifications, choose what you want to be notified about and how. *Note that athletic games and practices are not a part of this system but can be found at [trimetro.org](http://trimetro.org).* If you enter your cell phone number, you can choose to be notified by text. You will also see options for privacy settings in that area.

5. **Check out the Family Directory.** On the home page, click on "Directories" then "Family Directory."

- a. **Search for a particular person:** Type in a first or last name to see results of enrolled students and parents.
- b. **Search by a field:** Click on "Include all fields" and then type in a city or zipcode to search by that field. This may be helpful in setting up a carpool.
- c. **Print:** Click on the print icon and then another option to generate printable copies
- d. **Limit your info:** You have control over which of your own information appears in the directories in the privacy section under settings.

6. **See student ID number** on the student's contact card. New families will need this to set up the lunch accounts.

7. **After August 15, see student schedules** under the schedule tab after clicking on your child's name in the upper left hand corner. New students will receive their schedules on paper when they attend orientation.

8. **Get a tour of the system** by clicking on your name in the upper right hand corner, then choose "Getting started."

New students will receive his/her login information for myAHA at New Student Orientation.